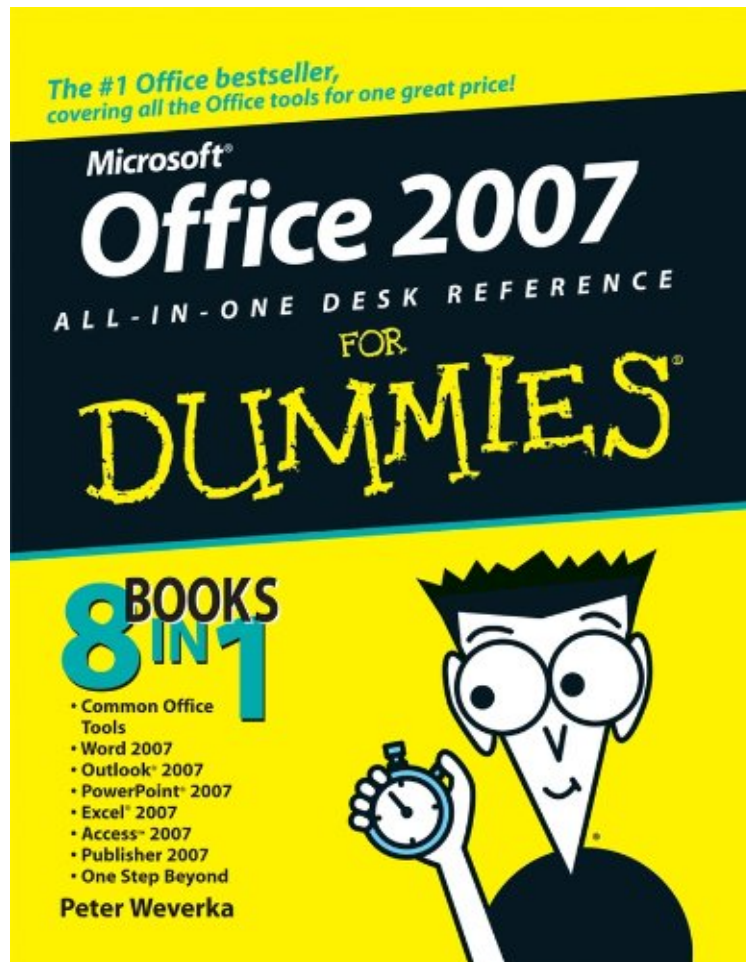


## Office 2007 All-in-One Desk Reference For Dummies

Von Peter Weverka

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**Von Peter Weverka : Office 2007 All-in-One Desk Reference For Dummies** before purchasing it in order to gage whether or not it would be worth my time, and all praised Office 2007 All-in-One Desk Reference For Dummies:

KundenrezensionenHilfreichste Kundenrezensionen0 von 0 Kunden fanden die folgende Rezension hilfreich. Office 2007 EinsteigerbuchVon BoskabouterEin idealer Begleiter fr Leute die sich schnell ber die Grundfunktionen von Word, Excel, Powerpoint, Acces und Outlook 2007 informieren wollen.Die neuen Office 2007 Banners und Mens werden ausreichend behandelt so das man schnellstens mit der Materie vertraut wird. Fr Leute die sich mehr detailliertes Wissen aneignen wollen ist dieses Buch nicht gedacht. Darum heisst es auch "... fr Dummies."

Kurzbeschreibung Revised and updated to cover changes to all of Office's applications and productivity tools Offers

beyond-the-basics coverage of Office word processing, spreadsheets, presentations, e-mail, databases, and desktop publishing Covers Word, Excel, Access, PowerPoint, Outlook, Publisher, productivity tools such as Microsoft OneNote, and SharePoint Thoroughly updated to cover the new Office interface as well as new features in each application Kurzbeschreibung Revised and updated to cover changes to all of Office's applications and productivity tools Offers beyond-the-basics coverage of Office word processing, spreadsheets, presentations, e-mail, databases, and desktop publishing Covers Word, Excel, Access, PowerPoint, Outlook, Publisher, productivity tools such as Microsoft OneNote, and SharePoint Thoroughly updated to cover the new Office interface as well as new features in each application Synopsis This title is revised and updated to cover changes to all of Office's applications and productivity tools. It offers beyond the basics coverage of Office word processing, spreadsheets, presentations, e mail, databases, and desktop publishing. It covers Word, Excel, Access, PowerPoint, Outlook, Publisher, productivity tools such as Microsoft OneNote, and SharePoint. It is thoroughly updated to cover the new Office interface as well as new features in each application.